



bs one: workplace

TAKE CONTROL OF DAY-TO-DAY BUSINESS,
BEFORE IT TAKES CONTROL OF YOU!

bs one: workplace – your workplace makes you productive.
Simplified project, team and committee task management for your employees.



bs one: workplace

MAKE GOOD THINGS BETTER!

The entry point into the daily world of work.

Fully integrated in Microsoft 365 – Office, Teams and SharePoint

Since 2020 we have been offering a new product family with bs one that provides a modern, digital workplace for all – fully integrated into the Microsoft 365 product portfolio. This new development is based on our many years of experience in the successful implementation of Microsoft-based projects and products, in which customer requirements have been mapped and tailored.

Founded in 2011, baliosoft AG in Liechtenstein initially supported organisations in German-speaking countries with the implementation of SharePoint projects. From the beginning, the focus was on intranet, collaboration, extranet and migration solutions, which were rounded off by Office 365.

Since 2015, we have been focusing on the development of products that map recurring requirements from projects with the latest technologies in flexible, mature standard solutions for various industries and company sizes. With the release of MS Teams, this is used in our product development. New markets are being developed together with international partners.



Gold DevOps
Silver Cloud Productivity
Silver Small and Midmarket Cloud Solutions
Silver Windows and Devices





bs one: workplace

SUCCESS FACTOR: EFFICIENTLY ORGANISED DAY-TO-DAY BUSINESS

So you never lose the overview when managing a wide range of tasks



You don't need a separate screen for every application – but who has never lost track of countless open windows?

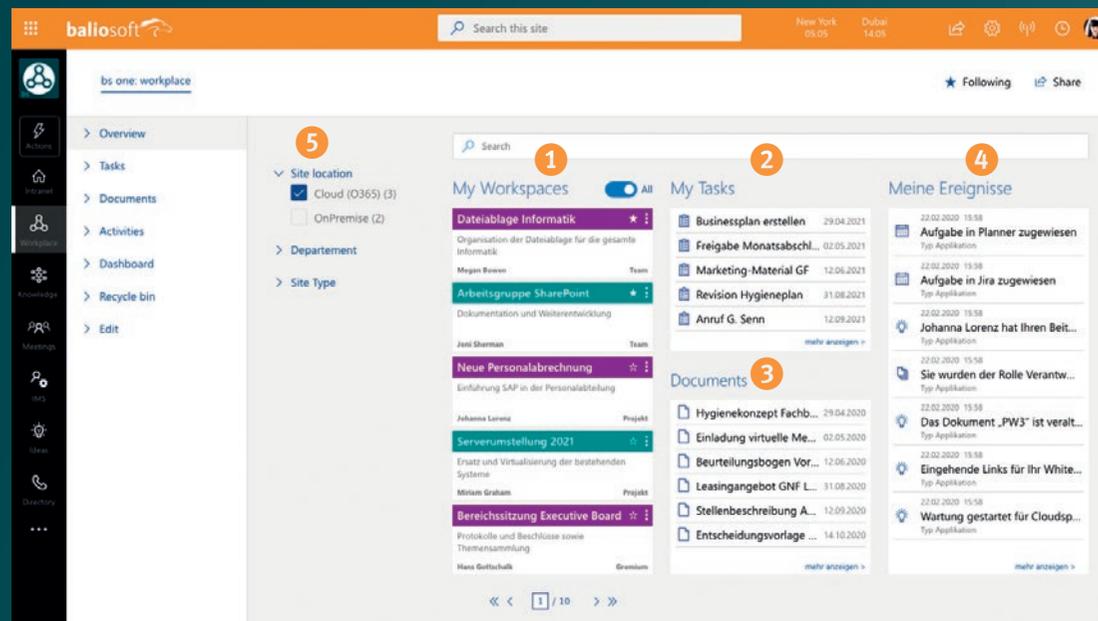
Whether e mail, project management, PDM, CRM, SCM, ERP, document management or otherwise – very few applications are sufficiently integrated, and overlapping work processes can rarely be processed consistently.

Diverse workspaces, diverse tasks, diverse projects, a separate application for almost everything – and the phone rings in between.

bs one: workplace – your digital workplace offers a complete overview of all workspaces, tasks and documents, at all times.

Five components, one goal: work efficiently

- ① Configurable **workspaces** – Company-wide templates with functionality, the scope of which is defined by the IT solutions available to you
- ② **Task list** – Overview of all employee-related tasks from the workspaces as well as from connected tools, such as MS To Do, Planner, Outlook, JIRA and many more, and entry into processing



- ③ **Documents** – All documents that the employee or their team are working on
- ④ Individual **Activities** – The news feed of all relevant changes that affect the employee in their particular work environment
- ⑤ Convenient **filters** ensure clarity and quick access

Typical workspaces in organisations:

- 📁 **Project workspace** – From the overview of all projects to the individual task from the integrated project management tool, project status for the employee, and project portfolio management for the executives.
- 🗨️ **Teams workspace** – Simplified collaboration between departments and project teams thanks to Teams integration, organisation of information for respective groups, shared secure use of documents and much more.
- 👥 **Committees workspace** – Whether regular department meetings, management boards or advisory committee meetings: the entire process from scheduling to invitations and minutes is supported.

Thanks to the flexible container concept, additional workspaces can be easily defined. Whether forms, libraries, workflows, third-party software or operating elements: The functionality of the workspaces is almost limitless.

bs one: workplace

YOUR digital workplace

Every employee's digital workplace can be individually designed. At the same time, the company-wide standardisation of the user interface – and thus the processes – is ensured.

In addition to the predefined elements, other user-related content can be displayed on the bs one: workplace start page. New workspaces can be set up and integrated easily – also with the help of self-defined templates. bs one: companion makes the familiar digital workplace available to your employees on the move.

Integrations for added value in the workplace

The scope of bs one: workplace grows with the integration of the applications you use. Third-party systems with user-related interfaces are easily integrated and synchronised via web service or API, depending on the technology available. Your employees can process all tasks directly from bs one: workplace. As soon as, for example, a JIRA task in bs one: workplace receives the status “completed”, this is updated directly in JIRA and the task is displayed as completed.

Tried and tested interfaces to standard solutions are available for:

- MS Teams
- MS Project, MS To Do, MS Planner
- JIRA
- SAP

Additional modules

For an accelerated introduction, we provide you with predefined, tried and tested website templates that expand the functionality as required.

We offer appropriate templates for the different process models in project management — waterfall model, agile methodology, etc.

Further information by request.

bs one – and you are done!

Microsoft 365, along with Office, SharePoint, Teams and Outlook, has become an integral part of business. The bs one product family not only optimises their use, but also creates a customised digital workplace for every employee – under a uniform, intuitively understandable interface. Whether individually or in a team – your employees can work more productively.



bs one: portal

The corporate headquarters.

Information at a glance, processes and applications at a click – centrally integrated. News, phone book, documents, work areas, processes, dashboards, events, ...



bs one: companion

The mobile workplace for everyone.

Information and communication, news, likes, shares, favourites – directly on the mobile portal, tailored to your own work area, configurable in your personal dashboard.



bs one: workplace

Day-to-day business.

Optimised organisation and more efficient teamwork in everyday work. Whether MS Project, Teams, JIRA, SAP or other systems: bs one: workplace integrates documents, tasks and employee-related information on one page.



bs one: directory

More than just „Who is who?“

Internal and external contacts, phone book, room and employee directories with any additional information such as department affiliation, cost center or language selection – can be synchronised with MS Outlook.



bs one: meet

Who, what, where, when, why?

Organise meetings, send invitations, agendas and minutes, central documentation of decisions, tasks and important matters for later.



bs one: event

What's going on?

Trade fair exhibits, training courses, competitions or Christmas party? No problem for bs one: event – management of events, including participant management.



bs one: presence

Who's missing?

All attendances and absences at a glance, whether holidays, time off or sick leave. Simply apply for leave online or upload doctor's certificates and everyone will be informed.



bs one: ims

Practical standards and norms.

Supportive management systems combined with operational added value. Occupational safety, quality and environmental management made manageable.



bs one: quality

Quality before quantity.

Process descriptions, functions, roles, machines, quality manual, and much more – process documentation as the basis for tests, optimisation and auditing, comprehensible for everyone.



bs one: risk assessment

Knowing risks means avoiding risks.

Thanks to evaluated risks and risk assessments, occupational safety becomes tangible, scalable and comprehensible for everyone – through integration with bs one: hazardous substances, the quantities of hazardous substances in the workplace become visible.



bs one: hazardous substances

Safety first!

Oversight of all operational hazardous substances in circulation in the hazardous substance register for each location – operating instructions are up-to-date, available online and in print, employees are informed and can act in the event of an emergency.



bs one: idea

1001 ideas

To ensure ideas for better products, services and processes are not lost: capture, forward, share and amend. Evaluations and implementation progress as well as remuneration processes for an optimal CIP included.



bs one: empower

Knowledge sharing.

Communicate knowledge to others, circulate it systematically and consistently expand it. Link new ideas with available information to drive developments and optimise processes.



bs one: contract

Bureaucracy 101.

Contract management optimises cooperation with customers and suppliers through a comprehensive overview of the inventory as well as an integrated archive and reminder function.

You can find further information about our products, our organisation and how to contact us on our homepage.

www.baliosoft.biz

